



City of Olympia
City Council Meeting Agendas for the
Week of June 15, 2009

Council Weekly Calendars: http://www.olympiawa.gov/citygovernment/council/agenda

For questions, call (360) 753-8447

ISTHMUS BALLOT AD HOC COMMITTEE MEETING

Monday, June 15, 2009

12:00 Noon

(Executive Conference Room)

- 1. Approval of June 1, 2009 Isthmus Ballot Ad Hoc Committee Minutes
2. Discuss Observations from June 11, 2009 Meeting
3. Identify Recommendations or Next Steps

LAND USE AND ENVIRONMENT COMMITTEE MEETING

Monday, June 15, 2009

5:00 pm

(Executive Conference Room)

- 4. Approval of May 18, 2009 Land Use and Environment Committee Minutes
5. Retaining Walls and Fence Standards (Todd Stamm, CP&D)
6. Subdivision Development Practices for Inactive Subdivisions (Tom Hill, CP&D)
7. 2009 Annexation Priorities (Kraig Chalem, CP&D)

TRANSPORTATION BENEFIT DISTRICT MEETING

Tuesday, June 16, 2009

5:15 pm

(Executive Conference Room)

- 1. Approval of the March 24, 2009 Transportation Benefit District Board Meeting Minutes
2. Approval of Interlocal Agreements with the State Department of Licensing and the City of Olympia, and Adoption of Material Change Policy (Jane Kirkemo, Annaliese Harksen)

JOINT MEETING WITH PORT OF OLYMPIA MEETING

Tuesday, June 16, 2009

5:30 pm

(Council Chambers)

Memo from Port of Olympia

- 1. East Bay Development Proposals
2. Review Public Input & Policy Concerns

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodations during your attendance at the Council meeting, please contact us at 753-8447 by 10:00 a.m. the date of the meeting. For the hearing impaired, please call 753-8270 to be connected to a TTY machine. Thank you.

**CITY COUNCIL MEETING****Tuesday, June 16, 2009****7:00 pm**

(Council Chambers)

**ROLL CALL****1. OPENING**

- A. Announcements
- B. Changes to Agenda
- C. Approval of Agenda

**2. SPECIAL RECOGNITION -**

- A. Recognition of Bill McLaughlin for his Work in Securing 50 new flags for Downtown Celebrations  
*Added to Agenda*

**3. PUBLIC COMMUNICATION** *(Estimated Time: 0-30 Minutes) (Sign Up Sheets are Provided in the Foyer)*

During this portion of the meeting, citizens may address the Council regarding only items related to City business, including items on the Agenda, except on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days. Individual testimony is limited to three minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the Council will refrain from commenting on individual testimony until all public comment has been taken. The City Council will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

**COUNCIL RESPONSE TO PUBLIC COMMUNICATIONS** *(Optional)***4. REPORTS**

- A. Intergovernmental Assignments / Council Committee Chairs

**5. CONSENT CALENDAR** *(Items of a Routine Nature)*

- A. [Minutes of June 9, 2009 Council Meeting](#)
- B. [Bills and Payroll Certification](#)
- C. [Approval of Interlocal Agreement with Washington State Department of General Administration for Fire Protection Services](#) *(Greg Wright, Fire)*
- D. [Approval of Modified Purchase & Sales Agreement with Home Depot for Fire Training Center Property on Fones Road](#) *(Greg Wright, Fire)*
- E. [Approval of Sale of 1,614 s.f. of Land at Harrison Ave. & West Bay Drive](#) *(Subir Mukerjee, Exec.)*
- F. [Approval of Property Acquisition for the Harrison Avenue Improvements Project](#) *(Sheri Zimny, Public Works)*
- G. [Approval of Interlocal Agreement with the Port of Olympia Regarding Installation of Improvements at State Avenue-Jefferson Street](#) *(Fran Eide, Public Works)*
- H. [Approval to Apply for Justice Assistance Grant for Local Solicitation - \\$20,982](#) *(Dick Machlan, Police)*
- I. [Approval of Property Exchange Agreement with Intercity Transit](#) *(Kip Dernovich)*

**SECOND READINGS**

- J. [Appropriations Ordinance in the Amount of \\$50,000 for Intercity Transit Property Exchange](#) *(Kip Dernovich, Public Works) First and Final Reading*
- K. [Appropriations Ordinance in the Amount of \\$7 Million for the New City Hall Project \(through an Internal Loan\)](#) *(Jane Kirkemo, Admin. Svcs.)*
- K-1. [Appropriations Ordinance in the Amount of \\$5 Million for the New City Hall Project](#) *(Jane Kirkemo, Admin. Svcs.) Added to Agenda First and Final Reading*

**FIRST READINGS**

- L. [Amendments to the 2009 Budget Ordinances](#) (*Dean Walz, Admin. Svcs.*)
- M. [Ordinance Amending Olympia Municipal Code Chapter 12.60, Park Regulations](#) (*David Hanna, Parks*)
- N. [Ordinance Amending "Multi-Family Housing Tax Exemption" for Port Properties](#) (*Steve Friddle, CP&D*)

**6. PUBLIC HEARINGS**

- A. [Six-year Transportation Improvement Program and Adoption of Resolution](#) (*Randy Wesselman, Public Works*)

**7. OTHER BUSINESS**

- A. [Capitol Lake Alternatives Analysis](#) (*Andy Haub, Public Works*)
- B. [Update on Comprehensive Plan](#) (*Keith Stahley, CP&D*)
- C. [Approval of Art Project for Boulevard Road](#) (*Stephanie Johnson, Parks*)

**8. COMMITTEE REFERRALS**

**9. CITY MANAGER'S REPORT**

- 10. **CONTINUED PUBLIC COMMUNICATIONS** (If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

**11. ADJOURNMENT**

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# UPCOMING AGENDA ITEMS

## ITEMS TO BE SCHEDULED

### Council

- A. 2<sup>ND</sup> Reading - Ordinance Vacating an Alley in the 700 Block of Legion Way (*Tom Hill, CP&D*)
- B. CONSENT - Approval of the Proposed 2009-2014 Water System Plan for Submittal to the Washington Department of Health (*Donna Buxton, Public Works*)
- C. CONSENT - Ordinance Amending the Olympia Municipal Code 14.20.010 to Include New Wellhead Protection Zone Maps (*Donna Buxton, Public Works*)
- D. OTHER BUSINESS - Sea Level Rise/Climate Change (*Andy Haub, Public Works*)
- E. STUDY SESSION - Transferable Development Rights (*TRPC*)

### Finance Committee (Joe Hyer, Chair; Joan Machlis; Craig Ottavelli)

- A. Percival Landing Community Fund Raising
- B. Short and Long-Term Tools for Economic Development

### General Government Committee (Jeff Kingsbury, Chair; Craig Ottavelli, Rhenda Strub)

- A. Commission Ordinance Reviews - Planning, Arts (*Follow-up to 2007-08 committee reviews*)
- B. Council Interlocal and External Agency Appointments -Scope Issues and Process
- C. GG Committee Chair Annual meeting with Advisory Committee Chairs (Jeff Kingsbury)
- D. Process for Setting Criteria and Selecting Hearing Examiner and Pro Tem (*Rqstd 5/5/09*)
- E. Report Back about Feasibility of In-Kind Support for Neighborhood Sustainability Grants (Jennifer Kenny, CPD) (*Rqstd 4/28/09*)
- F. Traffic Photo Enforcement (Cont. from 5/19/09)

### Land Use and Environment Committee (Karen Messmer, Chair, Rhenda Strub, Joan Machlis)

- A. Artesian Well
- B. Climate Change - Next Three Years
- C. Climate Change - SEPA Process
- D. Parking Policy Issues
- E. Antiquated Plats Continuing Staff Review
- F. Downtown Plan Check In (*Steve Friddle, CP&D*)
- G. State Proposed PLA Policy Change (Steve Friddle, CP&D)
- H. Neighborhood Connections to be Maintained by Volunteers (*Rqstd 4/14/09 - Joan*)

### Committee of the Chairs (Joe Hyer, Jeff Kingsbury, Karen Messmer)

June 22-26 NO COUNCIL MEETINGS

June 29 - Jul 3 NO COUNCIL MEETINGS

- July 7 - 7:00 pm COUNCIL MEETING
- A. PUBLIC HEARING - Stormwater Manual 2009 Revisions (*Andy Haub, Public Works*)
  - B. OTHER BUSINESS - Approval of Olympia's Commute Trip Reduction (CTR) Plan (*Kerry Tarullo, Public Works*)
  - C. OTHER BUSINESS - Drinking Water (Wellhead) Protection Municipal Code Changes (*Liz Hoenig, Public Works*)
  - D. CONSENT - Approval of Stormwater Manual Revisions (*Craig Tosomeen, Public Works*)
  - E. CONSENT - Ordinance Designating City Clerk as Public Records Officer (*Debbie Krumpols, Admin. Svcs.*)

- F. **CONSENT** - Approval for West Side Sewer Interceptor Replacement (*Eric Christensen, Public Works*)
- G. **CONSENT** - Approval of Septic to Sewer Financial Incentive Program (*Eric Christensen, Public Works*)

July 14- 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of June 9, 2009 Finance Committee Minutes
- B. Approval of June 11, 2009 Finance Committee Minutes
- C. Capital Facilities Plan
- D. Utilities Policies and 2010 Rates

July 14 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Presentation by Kim Wyman Regarding Upcoming Elections
- B. **STUDY SESSION** - Parks, Arts & Recreation Plan (*Jonathan Turlove, Parks*)
- C. **OTHER BUSINESS** - Presentation of Balanced CFP to Council (*Jane Kirkemo, Admin. Svcs.*)
- D. **OTHER BUSINESS** - Transportation Impact Fees (*Finance Committee/ Randy Wesselman, Public Works*)
- E. **CONSENT** - Approval of West Bay Park Phase I Construction Bid Award (*Julie McQuary, Parks*)

July 20- 5:00 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of June 15, 2009 Land Use and Environment Committee Minutes

July 21 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of May 19, 2009 General Government Committee Minutes
- B. Ordinance Policies Regarding Code Enforcement Fines and Penalties, and to Research Condemnation Ordinances on Problem Properties (*Chris Grabowski, CP&D*)
- C. Council Guidelines, Including Agenda Meeting Order (*Cathie Butler, Exec.*)
- D. Neighborhood Grant Program to Include In-Kind Services (*Jennifer Kenny, CP&D*)

July 21 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Utility Advisory Committee Staff Recognition (*Jay Burney, Public Works*)
- B. **OTHER BUSINESS** - Request approval to submit Water System Plan 2009-2014 to Department of Health (*Donna Buxton, Public Works*)

July 27-31

**NO COUNCIL MEETING**

August 4- 7:00 pm

**COUNCIL MEETING**

August 11- 5:00 pm **FINANCE COMMITTEE**  
A. Approval of July 14, 2009 Finance Committee Minutes

August 11- 7:00 pm **COUNCIL MEETING**

August 17- 4:00 pm **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of July 20, 2009 Land Use and Environment Committee Minutes

**MONDAY**

Aug. 17 - 7:00 pm **COUNCIL MEETING**

August 24-28 **NO COUNCIL MEETINGS**

Aug 31-Sept. 4 **NO COUNCIL MEETINGS**

Sept. 7 - 11 **NO COUNCIL MEETINGS**

September 15 - 5:00 pm **FINANCE COMMITTEE**  
A. Approval of August 11, 2009 Finance Committee Minutes  
B. Annual Reports - Written Report

September 15- 7:00 pm **COUNCIL MEETING**

September 21- 5:00 pm **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of August 17, 2009 Land Use and Environment Committee Minutes

September 22- 5:00 pm **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of August , 2009 General Government Committee Minutes  
B. Alcohol Sales on City Property as Part of a Community Event

September 22 - 7:00 pm **COUNCIL MEETING**

September 29- 5:30 pm **EXECUTIVE SESSION - Labor Negotiations**

September 29- 7:00 pm **COUNCIL MEETING**

- October 6 - 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** -Capital Budget (*Jane Kirkemo, Admin. Svcs.*)
- October 13- 5:00 pm**      **FINANCE COMMITTEE**  
A. Approval of September 15, 2009 Finance Committee Minutes  
B. 2010 Budget  
C. Review of 2010 Revenues
- October 13- 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - 2010-1015 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)  
B. **OTHER BUSINESS** - Review Capital Budget (*Jane Kirkemo, Admin. Svcs.*)
- October 19 - 5:00 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of September 21, 2009 Land Use and Environment Committee Minutes
- October 20- 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Approval of 2010-1015 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- October 27 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of September 22, 2009 General Government Committee Minutes  
B. Research and Recommend Options for Providing Fulltime Health Care Benefits to Councilmembers and Parttime Employees
- October 27- 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Presentation of 2010 Preliminary Operating Budget (*Steve Hall, Exec.*)
- MONDAY**
- November 2 - 7:00 pm**      **COUNCIL MEETING**  
A. **STUDY SESSION** - Review Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
- November 10- 5:00 pm**      **FINANCE COMMITTEE**  
A. Approval of October 13, 2009 Finance Committee Minutes  
B. Budget Balancing Proposal for Budget and CFP
- November 10- 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - Operating Budget, Ad Valorem Tax Ordinance (*Jane Kirkemo, Admin. Svcs.*)

**November 16 - 5:00 pm**    **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Approval of April 20, 2009 Land Use and Environment Committee Minutes

**November 17- 7:00 pm**    **COUNCIL MEETING**  
 A. **STUDY SESSION** - Review Operating Budget (*Jane Kirkemo, Admin. Svcs.*)  
 B. **CONSENT** - Ad Valorem Tax Ordinance (*Dean Walz, Admin. Svcs.*)

**November 24 - 5:00 pm**    **GENERAL GOVERNMENT COMMITTEE**  
 A. Approval of October 27, 2009 General Government Committee Minutes

**November 24 - 7:00 pm**    **COUNCIL MEETING**  
 A. **STUDY SESSION** - Review Operating Budget (Budget Balancing) (*Jane Kirkemo, Admin. Svcs.*)

**MONDAY**

**November 30**                    **COUNCIL MEETING**

**December 7 - 5:00 pm**    **LAND USE AND ENVIRONMENT COMMITTEE**

**December 8 - 5:00 pm**    **FINANCE COMMITTEE**  
 A. Approval of November 10, 2009 Finance Committee Minutes

**December 8 - 7:00 pm**    **COUNCIL MEETING**  
 A. **CONSENT** - Ordinance Adopting Budget (*Jane Kirkemo, Admin. Svcs.*)  
 B. **CONSENT** - Ordinance Adopting 2010-2015 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

**December 15 - 5:00 pm**    **GENERAL GOVERNMENT COMMITTEE**  
 A. Approval of November 24, 2009 General Government Committee Minutes  
 B. 2010 Committee/Commission draft work plans (*Cathie Butler, Exec.;*  
*referred as part of GG 2009 work plan*)

**December 15 - 7:00 pm**    **COUNCIL MEETING (Last Meeting of the Year)**

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**2010**

**Monday**  
**April 12 - 7:00 pm**            **JOINT MEETING WITH OLYMPIA SCHOOL DISTRICT**