

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

1. Stimulus Money

Secure State and Federal stimulus money to construct major priorities such as Boulevard Road and downtown pedestrian safety improvements.

Value Delivered in 2009

Stimulus project lists will be submitted to State and MPO. Federal earmark applications will be made with Congressional delegation. Follow-up work on meeting with lawmakers and key staff will continue.

Key Staff

Subir Mukerjee, Linda Oestreich, Michael Mucha

Fiscal Resources Needed

Council will have to appropriate additional resources (estimated at \$17,000) for consultant to track progress at the national level and possible travel by City officials to Washington D.C. Staff time will be required to compile project lists, prepare applications, and submit to State will be needed.

Action Steps for 2009

- Submit stimulus funding application forms to the State.
- Submit Federal earmark applications for Percival and Boulevard projects to Congressional delegation
- Retain outside assistance to track and follow through with key legislative staff, set up and coordinate meetings between congressional delegation members, key staff and city officials.
- If Council appropriates funding, retain a legislative advisor to track and follow through with key legislative staff on Federal applications.
- Organize possible trip(s) by City officials to Washington D.C.
- Contact State Department of Health regarding submittal opportunities for water utility and Facilities.
- Conduct Energy Audits on all City Buildings and compile list of energy-savings projects.
- Prepare secondary list for possible second round of stimulus money.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

2. Capital Projects

Continue work on major capital projects (HOCM, City Hall, Fire Station, and Percival Landing)

Value Delivered in 2009

Progress on these projects will move forward on schedule. Periodic updates will be provided to City Council.

Key Staff

Steve Hall, Subir Mukerjee, Linda Oestreich, Larry Dibble

Fiscal Resources Needed

No additional resources are needed to keep projects on schedule.

Action Steps for 2009

New City Hall

- Complete deconstruction of the Safeway building - Feb 2009
- Complete contaminated soils remediation on site - Mar 2009
- Hire Furniture, Fixtures & Equipment Consultant - Mar 2009
- Begin construction mobilization - Apr 2009
- Complete pile driving for foundations - May 2009
- Complete existing furniture & equipment inventory - May 2009
- Install groundwater monitoring wells per DOE Agreed Order - Jun 2009
- Begin vertical construction on the structure - Jul 2009
- Complete furniture & equipment list & budget - Sep 2009

Hands On Children's Museum (HOCM):

- Sign contract with architect for Design Development through Construction Administration contract - Feb 2009
- Submit for Land Use Permit and SEPA approval - Mar 2009
- DOE approves Port of Olympia Interim Action Plan to construct infrastructure improvements - Apr 2009
- Port of Olympia constructs infrastructure improvements - Jun thru Sep 2009
- City of Olympia purchases property from Port of Olympia for HOCM project - Oct 2009
- HOCM site contamination cleanup - Nov thru Dec 2009

Percival Landing

- Council approval of Phase 1 Scope of Work (post public comment).
- Initiate local fundraising campaign.
- Continue to engage Squaxin Island Tribe in design and permitting process.
- Submit permits.
- Hire engineer/project manager.
- Action steps can be completed with existing resources.

Fire Station

- Complete the design.
- Initiate and complete the bidding process.
- Begin construction on the 4th fire station at the corner of Lilly and Stoll Roads.
- Order two new fire engines and one new ladder truck. We will pay for the chassis of all three to realize the largest possible cost savings.

2010:

- Complete construction on the 4th fire station at the corner of Lilly and Stoll Roads with an expected move in date of late 2010 or early 2011.
- Take delivery on two new fire engines and one new ladder truck.

Fire Training Center

- Purchase property.
- Complete the design.
- Initiate and complete the bidding process on the Fire Training Center on the Home Depot property behind Georgia Pacific off Fones Road.
- Complete the design, complete the bidding process, and begin construction on the Fire Training Center site.

2010:

- Begin and nearly complete the construction of the Fire Training Center on the home depot property behind Georgia Pacific off Fones Road. Expected move in date of mid 2011.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

3. Parking Strategies

Aggressively implement a multi-year parking strategy including a downtown garage.

Value Delivered in 2009

Council sets priorities for making sound investments in the downtown parking system and being responsive and opportunistic to downtown development proposals. The Council will achieve this through approval of a Strategic Business Plan.

Key Staff

Michael Mucha, Jane Kirkemo

Fiscal Resources Needed

Staff work can be accomplished within existing resources.

Council will have to approve funding strategies that will need to be developed for implementation of a Pay System in the free core area of downtown and in the construction of a parking garage.

Action Steps for 2009

March- May

City Council will need to approve moving to a Pay Box System along with the approval of the Strategic Business Plan for Parking Services to set direction.

June-August

Council will need to decide on timing for moving to a Pay Box System in the Free Core Area of Downtown.

On-Going

Explore opportunities for a Public/Private Partnership in the Construction of a Parking Garage.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

4. West Bay Trail

Secure and develop the trail from the north to the south under the bridge to Deschutes Parkway.

Value Delivered in 2009

Agreement between City, Squaxin Island Tribe and permitting agencies that trail is technically feasible. Adequate funding source is not identified for West Bay Master Planning process.

Key Staff

Linda Oestreich, Steve Hall, Cathie Butler

Fiscal Resources Needed

Cost and funding source not identified at this time. Voter approved utility tax could be utilized.

Action Steps for 2009

- Council will need to work with the Squaxin Island Tribe to discuss priorities, understand their interests, address any environmental or cultural concerns, and convey the importance of partnering on this project.
- Develop a conceptual plan in cooperation with the tribe.
- Complete Parks, Arts and Recreation Plan update.
- Get Council approval of the plan in order to establish funding priorities and sources for projects over the next ten years.
- Meet with stakeholders to build foundation for future master plan process, including concept design for the entire park and trail corridor.
- Action steps can be completed with existing resources.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

5. Dog Park

Develop a dog park in Olympia in 2009

Value Delivered in 2009

Work with other jurisdictions to develop scope and location for a dog park. Construct a dog park to an interim use park standard and open for public use. Develop a maintenance and operations plan with Sound Hounds. Implement the plan through a memorandum of agreement effective when the dog park is open to the public.

Key Staff

Linda Oestreich, Subir Mukerjee

Fiscal Resources Needed

A two acre dog park, minimally improved, would cost approximately \$80,000. This does not include costs for potable water for people and dogs, restrooms, parking lots or frontage improvements. If the project exceeds \$50,000 it must be publicly bid.

Voter-approved private utility funds could be utilized. Funding partnerships with other jurisdictions be pursued.

Action Steps for 2009

- Develop and execute an agreement with Sound Hounds for some maintenance of the park.
- Develop a cost estimate for annual maintenance of the dog park.
- Depending on the site selected, Council may need to meet with other jurisdictions to explore possible funding partnerships.
- Include dog park as a high priority in the Parks, Arts and Recreation Plan update.
- Identify and select dog park site from existing developed or undeveloped park inventory.
- Additional staffing resources may be needed to avoid delays in other projects in the Parks Planning and Design Work Program.
- If the Council selects the Chamber Lake Site, the current schedule for the Chamber Lake IUMP for this year will be delayed.
- Design dog park improvements and prepare plans and specifications.
- Depending on final cost estimate budget, bid project as necessary.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

6. Artspace

Be selected as an Art Space city to complete an assessment of Olympia for the Arts Space.

Value Delivered in 2009

Adequate funding source and location identified. The goal of the prefeasibility visit is to provide preliminary feedback about the feasibility of creating a live/work, multi-use or other arts facility development.

There are five areas of consideration: (i) Project Concept, (ii) Market Need, (iii) Site Suitability, (iv) Potential to Fund and Sustain a Project, and (v) Local Leadership

Artspace looks to the client to coordinate locally for a successful visit. This includes arts community outreach, arranging for meeting locations, inviting participants, ensuring strong public and artist attendance at the public meeting, selecting its top 3-5 sites/buildings, arranging site access, and initiating media contact if desired.

Key Staff

Keith Stahley, Linda Oestreich

Fiscal Resources Needed

- Artspace normally charges \$12,500 for a pre-feasibility visit, however, they have funding from the NEA and are able to offer the visit for \$10,000. This is on a first-come first-served.
- The second phase would entail a more detailed survey of artists and arts organizations. This phase typically costs between \$30,000 and \$42,000 and helps to determine market capacity and is conducted following the prefeasibility study.
- Council would ultimately need to appropriate an additional \$690,000 to pay for the next planning and development phases leading to site control and specific development plans.
- Council would have to decide on making a City property available for this project.
- CBDG funds and/or lodging tax funds could be utilized; however this would require Council action.

The cost for a market survey, often a second phase of work ranges from \$30,000-\$42,500. The former cost is for a survey of individual artists and the latter is for 2 surveys targeted to individual artists as well as arts organizations and creative businesses.

Development contracts that take a project to completion are generally phased. The total costs for predevelopment and development have been running \$700,000 and up. Artspace looks to the community to fund \$700,000 of these pre-construction costs and they leverage the remaining predevelopment and development costs (i.e.: Hiawatha at \$17.3 million) through private and city/state/federal public funds and incentives.

Action Steps for 2009

Jan - May

Identify funding sources as follows:

- Council will need to identify approximately \$55,000 for the pre-feasibility and survey costs.
- Council will need to have discussions on the source of funding the additional \$690,000 for the next phases of planning and development.
- Council will have to discuss potential city owned site to be made available for this project.

Coordinate with Artspace to arrange a site visit. Identifying possible sites, educate possible interested parties about Artspace and a possible project, preliminary look at local funding options, identify local leaders and scope project concept.

June - Sept

Support Artspace site visit and continuing information needs.

Sept - Dec

Evaluate results of site visit.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

7. Artesian Well

Engage others to ensure short and long-term solutions to the artesian well issue.

Value Delivered in 2009

The Diamond Parking artesian well remains accessible to the public while efforts continue towards a new, more protected, well downtown.

Key Staff

Michael Much, Linda Oestreich

Fiscal Resources Needed

Approximately \$1,000 annually is needed to fund the water quality testing of the existing Diamond Parking well. Costs to develop a new well are not known at this time.

Action Steps for 2009

February: Develop an interlocal agreement with Thurston PUD for operation and testing of the Diamond Parking well take effect in March.

March - December

Work with the PUD, Diamond Parking, State and County Health, and the newly formed community group "It's Still The Water" towards creation of a new replacement artesian well in downtown. Provide support for community efforts towards a new well.

Look in to the viability of the LOTT site for an intermediate artesian well.

Complete Parks, Arts and Recreation Plan update.

Get Council approval of the plan in order to establish funding priorities and sources for projects over the next ten years.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

8. West Olympia Plaza

Take next steps with others to establish a West Olympia Plaza space with a potential library.

Value Delivered in 2009

Adequate funding source and location identified.

Key Staff

Linda Oestreich, Keith Stahley, Michael Mucha

Fiscal Resources Needed

Cost and funding sources not identified at this time. Voter-approved private utility funds could be utilized. Approximately \$20,000 will be needed in 2009 to conduct due diligence and analysis of sites.

Action Steps for 2009

- Meet with the community group to learn where they are in their process, what their plans are, and funding strategies to better determine next steps for the City.
- Conduct due diligence and site analysis.
- Include this project in the Parks, Arts and Recreation Plan update.
- Get Council approval of the plan in order to establish funding priorities and sources for projects over the next ten years.
- In partnership with the West Olympia Community Visioning Group (CUG), identify property and public/private funding sources for land purchase and further development.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

9. Economic Development Staff

Establish an Economic Development staff to help redevelop targeted downtown properties.

Value Delivered in 2009

Finalize scope of work for an Economic Development consultant assistance to assist in developing and implementing a targeted economic redevelopment plan for selected downtown properties. Interview and select a consultant later in the year.

Key Staff

Keith Stahley,
Jane Kirkemo,
Steve Friddle

Fiscal Resources Needed

Up to \$85,000 may need to be authorized after the scope of work is finalized later in the year.

Action Steps for 2009

June - Sept

Based on the recommendations of the Downtown Plan, develop a scope of work and issue a request for qualification (RFQ) for economic development assistance focused on downtown properties.

Funding will need to be approved by the City Council prior to the RFQ being issued.

Select consultant from responses to RFQ.

Sept - Dec

Work with selected consultant to develop and implement program to help redevelop selected downtown properties.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

10. Clean Clothes

Implement a Clean Clothes Resolution and get regional partners to join.

Value Delivered in 2009

The South Sound area will purchase clothing The South Sound area will purchase clothing manufactured in sweat free shops.

Key Staff

Jane Kirkemo

Fiscal Resources Needed

No fiscal resources are needed at this time.

Action Steps for 2009

The City joined the Sweat Free Consortium. This group is developing a list of vendors that manufacture goods in a sweat free environment. Once the list has been developed the City Clerk's office will distribute the list to departments.

The City Council will work with other elected officials garner support for other regional partners to join the consortium.

**SCOPING
CITY OF OLYMPIA
2009 INITIATIVES**

11. Reclaimed Water

Develop infrastructure to convey reclaimed water to the Capitol Campus, West Olympia and other customers.

Value Delivered in 2009

Reclaimed water is conveyed to West Olympia, while further expansion opportunities in downtown Olympia are evaluated and presented to Council. Staff is currently exploring the potential extension of reclaimed water to the new City Hall site.

Key Staff

Michael Mucha

Fiscal Resources Needed

Approximately \$800,000 is currently available in the Drinking Water Capital Fund 461 for reclaimed water infrastructure.

Action Steps for 2009

March-December

Oversee construction of LOTT-funded reclaimed water line up Lakeridge Drive to West Olympia. Project currently out to bid.

January-April

Seek legislative support for funding to extend reclaimed water to the Capitol Campus.

March-July

Evaluate opportunities to further extend reclaimed water in West Olympia and downtown. Bring policy and capital improvement recommendations to Council as part of the Water System Plan update.