

Parks and Recreation Advisory Committee – 2009 Work Plan

Section #1. 2009 Special Areas of Emphasis Estimated Percent of Overall Committee Effort: 53%

<p>1.1 Interim Use & Management Plan (IUMP) Review(s)</p> <p>PRAC Role: Review IUMP Plans for interim use and management of undeveloped park properties. Provide comments and recommendations to OPARD Staff.</p> <p>Deliverable: Provide comments and recommendations to OPARD Staff.</p>	<p>Entire Committee, 12 hours each. 2 leads for each IUMP, TBA, 3 hours each, to attend public input workshop</p>	<p>Jonathon Turlove 16 hours</p>	<p>Chambers - May Pioneer - October</p>	<p>None</p>	<p>Sustainability Government Efficiency Capital City</p>
<p>1.2 Grass Lake Refuge (Phase 1) Design Review</p> <p>PRAC Role: PRAC will participate in the design review process for Phase 1 improvements.</p> <p>Deliverable: Recommendation to Council on the design of Phase 1 improvements</p>	<p>Entire Committee, 1 hour each.</p>	<p>Julie McQuary 8 hours</p>	<p>TBD</p>	<p>None</p>	<p>Sustainability Government Efficiency Capital City</p>
<p>1.3 Condition Assessment & Major Maintenance Plan (CAMMP)</p> <p>PRAC Role: Review and comment on the plan.</p> <p>Deliverable: None. Staff sharing information with PRAC only.</p>	<p>Entire Committee, 1 hour each.</p>	<p>Dave Okerlund 10 hours</p>	<p>TBD</p>	<p>None</p>	<p>Government Efficiency Capital City</p>
<p>1.4 Percival Landing Phase Design & Funding Strategies</p> <p>PRAC Role: Review design and funding strategies as they progress.</p> <p>Deliverable: None. Staff sharing information with PRAC only.</p>	<p>Entire Committee, 1 hour each.</p>	<p>Linda Oestreich and David Hanna 2 hours</p>	<p>Ongoing</p>	<p>None</p>	<p>Downtown Investment Sustainability Government Efficiency Capital City</p>

<p>1.5 Parks, Arts and Recreation Plan Update</p> <p>PRAC Role: Help revise the PAR Plan and make plan recommendations.</p> <p>Deliverable: Recommendation on final Plan.</p>	<p>Sub-Committee (Lynn, Elisa, Brenda, Barbara), 40 hours. Entire Committee 20 hours.</p>	<p>Jonathon Turlove 20 hours</p>	<p>Ongoing, with completion in July</p>	<p>Plan recommendations could help guide future budget decisions.</p>	<p>Downtown Investment Sustainability Government Efficiency Capital City</p>
<p>1.6 Henderson Road Park Phase 1: 30% Design</p> <p>PRAC Role: Review and Approve Phase 1 30% Design</p> <p>Deliverable: Recommendation to Council</p>	<p>Entire Committee, 1 hour each.</p>	<p>Julie McQuary 5 hours</p>	<p>April</p>	<p>None</p>	<p>Sustainability Government Efficiency</p>
<p>1.7 Park Name Recommendations for 5 parks</p> <p>PRAC Role: Host public hearing, review name suggestions, and provide recommendation.</p> <p>Deliverable: Name Recommendations to Council for West Bay, Evergreen Park Drive, Cain Road, Chambers Lake and Pioneer School Area parks.</p>	<p>Entire Committee, 5 hours each. Sub-Committee (Brenda and Elisa) 20 hours</p>	<p>Jonathon Turlove 20 hours</p>	<p>October</p>	<p>None</p>	<p>Government Efficiency</p>
<p>1.8 Park Name Procedure Recommendations</p> <p>PRAC Role: Review staff feedback on PRAC recommendations.</p> <p>Deliverable: Final recommendation to Council on changes to park naming procedure</p>	<p>Entire Committee, 1 hour each</p>	<p>Jonathon Turlove 2 hours</p>	<p>April, 2009</p>	<p>None</p>	<p>Government Efficiency</p>
<p>1.9 Off-Leash Dog Park Update</p> <p>PRAC Role: Receive briefing on any progress made towards an off-leash dog park.</p> <p>Deliverable: None. Staff sharing information with PRAC only.</p>	<p>None.</p>	<p>Jonathon Turlove 1 hour</p>	<p>August</p>	<p>None</p>	<p>Sustainability</p>

<p>1.10 Emerging Issues</p> <p>Emerging issues may be referred to PRAC based on scoping of the City Priorities identified at Council's retreat and decision making related to the Parks Master Plan</p> <p>PRAC role and work effort to be determined.</p>					
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SECTION 2.

2009 Routine Work Items

(Routine and/or on-going committee work that does not require Council policy review.)

Estimated Percent of Overall Committee Effort: 47%

Title Description	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications	Meets Council Goal(s):
<p>2.1 Monthly PRAC Meetings</p> <p>PRAC Role: Members attend and participate in monthly meeting agenda items.</p> <ul style="list-style-type: none"> • Director's Updates • Operations Div. Updates • Community Enrichment Div. Updates • Land & Resource Management Div. Updates • Parks and Rec. Facilities Funding Measure Updates <p>Deliverable: Meeting minutes.</p>	<p>Elisa Lyles-Lead 24 hours</p> <p>Entire Committee 24 hours each</p>	<p>Jonathon Turlove 60 hours</p> <p>Tammy LeDoux 72 hours</p> <p>Other OPARD Staff 6 hours</p>	<p>1st Thursday of every Month 6:00PM- 8:00PM</p>	<p>None</p>	<p>Downtown Investment Sustainability Government Efficiency Capital City</p>
<p>2.2 2009 Park Surveys</p> <p>PRAC Role: Administer surveys to 30 park users in 10 Olympia parks.</p> <p>Deliverable: Feedback from park users on a variety of issues including maintenance, cleanliness, park amenities and mode of transport used to get to and from park.</p>	<p>Lead (Lynn Scroggins) and Entire Committee 8 hours each</p>	<p>Jonathon Turlove 4 hours</p> <p>Tammy LeDoux 40 hours</p>	<p>Surveys in June, July and August,</p>	<p>None</p>	<p>Downtown Investment Sustainability Government Efficiency Capital City</p>

Title Description	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications	Meets Council Goal(s):
<p>2.3 Annual Parks Tour</p> <p>PRAC Role: PRAC members will participate in annual tour of park sites and facilities.</p> <p>Deliverable: PRAC members more informed about existing parks, potential or recent park acquisitions, and new facilities.</p>	Entire Committee 3 hours each	Dave Okerlund J. Turlove 8 hours each	Fall 2009	None	Government Efficiency Capital City
<p>2.4 PRAC Meeting with Council</p> <p>PRAC Role: With Council approval, PRAC members will meet informally with Council Members to discuss work program progress or other emerging issues.</p> <p>Deliverable: One meeting per year.</p>	PRAC Chair 2 hours	Jonathon Turlove 2 hours	TBD	None	Downtown Investment Sustainability Government Efficiency Capital City

Special Project Hours 459 (average of 42 hours per member)
Routine Work Hours 409 (average of 37 hours per member)

Total 868 (average of 79 hours per year per member (Just over 1.5 hours per week))