



Olympia Police Department

Property Release Request

IMPORTANT: Certain property cannot be released by law. Specifically, evidence that was used in a crime; drug evidence (including prescription marijuana), and any contraband prohibited from disbursement by law. Firearms cannot be released to persons barred from their possession.

Personal Information						
Name						
Last		First		MI		DOB
Other Names Used						
Address						
Number		Street		Unit/Apt		
City			State			ZIP
Phones						
Home			Office			Cell
Best times to call						

Incident Information						
Case						
Case #		Incident Date			Unk	
Incident Location					Unk	
Relationship to Case						
Victim		Suspect		Other (describe)		
Property Disposition Requested						
Return		Destroy		Release to (designate)		
Officer Contact						
Have you talked with an officer about release of this property?					Yes	No
If "yes," which officer?						
Firearms Possession Information (release of firearms only)						
Are you legally barred from possessing a firearm?					Yes	No

Print this form and fill in the requested information.
Mail completed forms to: Property Release, Olympia Police Dept., P.O. Box 1967, Olympia, WA 98507-1967

Property Information									
Property Description(s)									
<i>Item 1 (complete all that apply)</i>									
Item Type									
Make/Brand					Model				
Color				Serial Number					
Other Descriptors									
<i>Item 2 (complete all that apply)</i>									
Item Type									
Make/Brand					Model				
Color				Serial Number					
Other Descriptors									
<i>Item 3 (complete all that apply)</i>									
Item Type									
Make/Brand					Model				
Color				Serial Number					
Other Descriptors									
<i>Item 4 (complete all that apply)</i>									
Item Type									
Make/Brand					Model				
Color				Serial Number					
Other Descriptors									
<i>Item 5 (complete all that apply)</i>									
Item Type									
Make/Brand					Model				
Color				Serial Number					
Other Descriptors									

NOTE: Use another form for additional property

OPD Use Only									
Request copy sent to detective/officer									
J & S checked									
Property release authorized by Court							Yes		No
Refer									
Suspense Date					Mailed Date				
Requestor contact date					Phone		In Pers		Oth

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